



Grant Application Requirements

Aspen Thrift Shop is one of the largest contributors to non-profit organizations in the Roaring Fork Valley. We contribute to the arts, education, the environment, community needs, and youth activities. We are able to donate over 85% of the funds raised to scholarships and over 200 non-profit groups in our valley. For questions on this form, please email: grants@aspenthriftshop.org.

Requirements

- Completed Grant Application (found online at www.aspenthriftshop.org)
- Completed Donation Response Form (For all returning grantees)
- Current Board of Directors
- Copy of 501 (c) (3) Ruling (for new applicants)
- Attached administrator's approval for school related projects only
- Attach additional information if relevant
- Submitted by one of the 3 deadlines below

Submission Deadlines

Aspen Thrift Shop will only accept complete grant applications that are submitted by these deadlines:

- December 1st (Grants & Presentations scheduled for January-April)
- March 1st (Grants & Presentations scheduled for May-September)
- September 1st (Grants & Presentations scheduled for October-December)

It is your responsibility to submit your application on time. We will not remind you.

Submittal Process

1. Title all documents you are sending to include the current year, organization name, & document title. Example: 2017-WeGiveInc-GrantApplication or (GrantReport, 501(c)(3)...)
2. Email all documents in 1 email.
3. Email: grants@aspenthriftshop.org
4. Subject of email: Your organization name & "Grant Packet"
5. Body of the email: Please include a list of the documents you have attached.

The preferred method is email. You can also fax the grant packet to: 1-888-583-8315.

After submittal of Grant Packet

1. You will hear from the Thrift Shop to schedule a presentation.
2. Prepare maximum 5 minute presentation plus a Q&A.
3. You will be notified of our decision by mail.